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#### APPROVED MINUTES

##### COMMISSION REGULAR MEETING JULY 12, 2022

The Port of Seattle Commission met in a regular meeting Tuesday, July 12, 2022. The meeting was located at the Port of Seattle Headquarters Building, Pier 69, 2711 Alaskan Way, Seattle, Washington, and on Microsoft Teams. Commissioners Calkins, Cho, Felleman, Hasegawa, and Mohamed were present.

1.

#### CALL to ORDER

The meeting was convened at 10:30 a.m. by Commission President Ryan Calkins.

2.

#### EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss two matters regarding litigation/or potential litigation/or legal risk, per RCW 42.30.110(1)(i), for approximately 55 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:12 p.m. (Delayed start due to technical issues.) Commission President Calkins led the flag salute.

3.

#### APPROVAL of the AGENDA

The agenda was approved as amended, with Item 4a moving to first position under New Business and all other items being reordered thereafter.

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

4.

#### SPECIAL ORDERS OF THE DAY

4a. Proclamation in Support of Codifying Comprehensive Reproductive Healthcare, Including Abortion, and Marriage Equality in the Washington State Constitution and Federal Law.

Request document(s) included a proclamation.

[Clerk's Note: Item 4a was reordered to the New Business section of the agenda.]

Digital recordings of the meeting proceedings and meeting materials are available online – [www.portseattle.org](http://www.portseattle.org).

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#### EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meetingrelated announcements.

6.

#### COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung provided a report noting upcoming committee meeting schedules.

7.

PUBLIC COMMENT

Public comment was received from the following individual(s):

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The following person spoke regarding the part cruise plays in global warming, the harm it causes to the environment, and her request to phase out cruising in Seattle: Iris Antman, Seattle Cruise Control member.

The following person spoke regarding Agenda Item 4a: Alex Tsimerman, resident.

The following person spoke regarding Agenda Item 4a: Yvette Maganya, Planned Parenthood Alliance Advocates.

The following person spoke in support of tourism and cruise: Tammy Canavan, Visit Seattle.

The following person spoke regarding the preservation of N. SeaTac Park: Isla Scott, South Seattle Climate Action Network (Written comments submitted).

The following person spoke regarding cruise, the ILW's respective work, and not losing container terminal space: Matt Ventoza, Vice-president of International Longshoremen Warehouse Union, Seattle.

In lieu of spoken comment, written comments regarding the protection of N. SeaTac Park and a request for the Port to support the Community Forest Consensus and defend people living in the surrounding airport communities from negative health and climate impacts caused by deforestation were submitted by: Anne Miller.

[Clerk's Note: All written comments are combined and attached here as Exhibit A.]

8.

CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a.

Approval of Minutes of the Regular Meeting on June 28, 2022.

8b.

Approval of the Claims and Obligations for the Period June 1, 2022, through June 30, 2022, Including Accounts Payable Check Nos. 944100 through 944505 in the Amount of \$4,976,243.92; Accounts Payable ACH Nos. 045503 through 046336 in the Amount of \$50,842,536.33; Accounts Payable Wire Transfer Nos 015852 through 015871 in the Amount of \$14,577,892.03; Payroll Check Nos. 201979 through 202399 in the Amount of \$138,251.84; and Payroll ACH Nos. 1083241 through 1087424 in the Amount of \$12,727,148.71, for a Fund Total of \$83,262,072.83.

Minutes of October 27, 2020, submitted for review on November 5, 2020, and proposed for approval on November 10, 2020.

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Request document(s) included an agenda memorandum.

8c.

Authorization for the Executive Director to Execute a Change Order to Contract MC0319775 Industrial Waste System Segregation Meters to Add Up

to 109 Calendar Days  
to the Contract Duration to Reconcile the Contractual Completion Date to the Actual  
Completion Date. (CIP #C800665).

Request document(s) included an agenda memorandum.  
8d.

Authorization for the Executive Director to Execute a Change Order to Contract MC0320086 World Trade Center West HVAC Replacement Project  
to Add Up to 100  
Calendar Days to the Contract Duration to Reconcile the Contractual Completion Date  
to the Actual Completion Date. (CIP #C800199)

Request document(s) included an agenda memorandum.  
8e.

Authorization for the Executive Director to Execute Two-Year Contracts for Up to  
Three Temporary Employment Services Agencies with the Potential for Up to Three,  
One-Year Renewal Options to be Exercised at the Sole Discretion of the Port of Seattle,  
with the Total Amount for All Executed Contracts Not-to-Exceed \$2,500,000.

Request document(s) included an agenda memorandum.  
8f.

Authorization for the Executive Director to Execute Up to Two Professional Services  
Indefinite Delivery, Indefinite Quantity (IDIQ) Contracts for Dock and Diving Support  
Services Totaling No More than \$10,000,000 with a Five-Year Contract Ordering Period.

Request document(s) included an agenda memorandum.  
The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, and 8f carried by the  
following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

#### 10. NEW BUSINESS

4a. Proclamation in Support of Codifying Comprehensive Reproductive Healthcare,  
Including Abortion, and Marriage Equality in the Washington State Constitution and  
Federal Law.

Request document(s) included a proclamation.

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#### Presenter(s):

Melanie O'Cain, Accounting Financial Reporting Records, Administration Manager (LeadRemote)

Pennie Saum, Process Improvement Program Manager (Remote)

LeCretiah Clayton, Financial Analyst, Maritime (Remote)

Clerk Hart read Item 4a into the record and introduced staff presenters in attendance to read the  
proclamation.

The proclamation was read by Melanie O'Cain, Accounting Financial Reporting Records,  
Administration Manager; Pennie Saum, Process Improvement Program Manager; and  
LeCretiah Clayton, Financial Analyst, Maritime.

Commissioner Hasegawa spoke to her reasoning for sponsoring the proclamation.

Members of the Commission spoke in support of the proclamation and protections for reproductive  
health care.

The motion, made by Commissioner Hasegawa, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10a. Order No. 2022-08: An Order Aligning Port of Seattle Policing Policy with Washington  
State Governor Jay Inslee's Directive 22-12 Prohibiting Cooperation or Assistance with  
Out-of-State Abortion and Other Reproductive Health Care Investigations, Prosecutions,

or Other Legal Actions.

Request document(s) included an order and attachment.

Presenter(s):

Pete Mills, Strategic Advisor, Commission Office

Clerk Hart read Item 10a into the record.

Executive Director Metruck introduced the item and presenters.

Commission Strategic Advisor, Pete Mills, spoke regarding the Order's directive to implement Port policy consistent with Washington State Governor Jay Inslee's Directive 22-12 of June 30, 2022, concerning reproductive health care investigations, prosecutions, and other legal matters.

Commissioner Mohamed spoke to her reasoning for sponsoring the Order.

Members of the Commission spoke in support of the Order and for protection of healthcare for those seeking reproductive choices; appreciated the support of the Port of Seattle Police Department; and noted the furtherance of the Port's policy position of being a welcoming and inclusive Port through adoption of the Order.

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The motion, made by Commissioner Mohamed, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10b. Authorization for the Executive Director to Execute a Ground Lease with PDC Seattle LPIV BB/TH, LLC (Panattoni) to Allow Them to Develop Approximately 399,337 sf of Class A, Environmentally-Sustainable State of the Art Logistics and Distribution Facilities Which are Aviation-Supportive, Light-Industrial Logistics Facilities in the City of Des Moines, WA, West of the Des Moines Creek Business Park.

Request document(s) included an agenda memorandum, lease, and presentation.

Presenter(s):

Dave McFadden, Managing Director, Economic Development Division

Kyra Lise, Director, Real Estate Development and Planning Administration

Matt Mahoney, Mayor, Des Moines

Traci Buxton, Deputy Mayor, Des Moines

Bart Brynstad and Travis Hale, Partner, Panattoni (External-Available for Questions)

Len Psyk, Project Manager, Panattoni (External-Available for Questions)

Commission Clerk Michelle Hart read Item 10b into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- authorization for the Executive Director to execute a ground lease with PDC Seattle LPIV BB/TH, LLC (Panattoni) in order to develop approx. 399,337 sf of Class A, environmentally sustainable state of the art logistics & distribution facilities to support SEA airport's Aviation and Logistics operations;

- property details;
- the new development supporting Port goals;
- Panattoni's role as a development partner;
- property history and ecological inventory;
- community and sustainability benefits;
- partnership with the city of Des Moines;
- city development review and permitting;
- financial summary for the project; and
- project development schedule.

Members of the Commission, Mayor Mahoney and Deputy Mayor Buxton of Des Moines City, and staff discussed:

- the new development supporting both Port goals and the goals of the city;
- job creation;
- considerations for local and small businesses for the project;
- utilization of WMBE during construction;
- any impacts to the adjacent trail system;

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use of the property not impacting the Federal Aviation Administration;  
green space;  
Panattoni's scoring in the Request for Proposals process; and  
community benefits of the project.

The motion, made by Commissioner Mohamed, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10c. Authorization for the Executive Director to Execute a Joint Partnership Agreement with the Seattle Metropolitan Chamber, a Non-Profit Agency, to Develop and Pilot a Community Business Connector Initiative for Two Years at a Cost Not-to-Exceed \$650,000; Commission Determination that a Competitive Process is Not Appropriate or Cost-Effective; and Exemption of the Contract from a Competitive Process Consistent with RCW 53.19.020.

Request document(s) included an agenda memorandum and presentation.

Presenter(s):

Dave McFadden, Managing Director, Economic Development Division

Annie Tran, Economic Development Program Manager, Economic Development Administration

Vaughn Taylor, VP of Economic Development, Seattle Chamber of Commerce

(External Presenter)

Commission Clerk Michelle Hart read Item 10c into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- the request for authorization for the Executive Director to execute a joint partnership agreement with the Seattle Metropolitan Chamber to develop and pilot a Community Business Connector initiative for two years at total cost not to exceed \$650,000 and a Commission determination that a competitive process is not appropriate or cost effective, exempting the contract from a competitive process consistent with RCW 53.19.020;
  - addressing small business needs;
  - funding and supporting 10 to 12 "Navigators" across King County to help impacted small businesses get the critical help and resources they need to survive;
  - community and business engagement;
  - survey conducted and demographics of respondents;
  - testimonies from community listening sessions previously held;
  - survey responses regarding business health and types of business need;
  - language data compiled;
  - partnership with Seattle Metro Chamber;
  - program design subcommittee advising on technology infrastructure and data insights; role of Navigators and selection process; geographic location of Navigators; marketing and communications; and financial sustainability;
  - Request for Qualifications and plan for distribution;
- Minutes of October 27, 2020, submitted for review on November 5, 2020, and proposed for approval on November 10, 2020.

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timeline for key next steps;  
budget; and  
partner next steps.

Members of the Commission, staff, and Vaughn Taylor of the Seattle Chamber of Commerce

discussed:

- the Connector model;
- a large response to the survey received;
- the robust community engagement conducted;
- deployment of Connectors;
- the referral process;
- timeline for program implementation;
- next steps in finalizing the Request for Qualifications process;
- executing a service agreement for the partnership with the Chamber;
- information gained during the listening sessions held;
- re-expansion of the program post-pandemic;
- complimenting existing resources and not being redundant;
- providing efficiency through the Navigator Program for small businesses;
- geographic reach of the program to the Greater Seattle area;
- any outreach to Unincorporated King County;
- eligibility to work with the program;
- language access through partnerships;
- frequency of stakeholder meetings and any additional non-port funds being contributed from other stakeholders;
- concerns related to a half-time position;
- examples of success measures;
- forming a task force to monitor and provide oversight to the program;
- connecting businesses to health care options;
- thinking of the program as a focused pilot program, then replicating the pilot and expanding it; and
- further addressing the funding model of the program.

The motion, made by Commissioner Cho, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

#### 11. PRESENTATIONS AND STAFF REPORTS

11a.

Maritime Blue Annual Report.

Presentation document(s) included an agenda memorandum and presentation.

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Presenter(s):

Dave McFadden, Managing Director, Economic Development Division

Joshua Berger, Founder & President, Maritime Blue

Josh Carter, Program Director, Blue Ventures, Maritime Blue

Veasna Hoy, Program Director, Equity & Engagement, Maritime Blue

Commission Clerk Michelle Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- ongoing partnership efforts between the Port of Seattle and Maritime Blue;
- scope of work of the Maritime Blue 501c3 strategic alliance;
- growing innovation programs work to support founders and startups;
- successes and statistics;
- 'blue ventures' in 2022 – 2023;
- making maritime an accessible option for young women, low-income youth, and youth of color;
- creating career pathways through experiential events, mentorship and internships;
- equity-focused workforce and employer engagement programs;
- joint innovation projects;
- Quiet Sound Program to reduce the impacts to Southern Resident Killer Whales from large commercial vessels;

- Maritime Blue's role in the global enterprise for a Blue Economy;
  - equity, diversity, and inclusion values of Maritime Blue;
  - Maritime Blue Board leadership; and
  - annual budget.
- Members of the Commission and staff discussed:
- the Youth Maritime Collaborative;
  - Orca recovery;
  - good partnership across the oceans;
  - reaching out to communities and making meaningful investments;
  - engaging youth and planning appropriate pathways across multiple programs; and
  - growing program collaboration.
- 11b.

Bringing Access Equity to the Port's Website Report.

Presentation document(s) included an agenda memorandum and presentation.

Presenter(s):

Kathy Roeder, Communications Director, External Relations

Michelle Hart, Commission Clerk, Commission Office

Commission Clerk Michelle Hart read Item 11b into the record.

Executive Director Metruck introduced the item and presenters.

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The presentation addressed Port efforts to ensure ADA accessibility and Washington State Web Accessibilities Standards in the Port's website and the Commission's Meetings Portal website. Members of staff discussed an audit of the Port's website conducted, findings regarding current accessibility and identified areas of change needed to meet standards of accessibility, and next steps in implementation. The presentation also highlighted enhancements made to the Commission's Meetings Portal website including ADA and language accessibility in documents and webpages. Other enhancements to the portal were also discussed. Members of the Commission appreciated the efforts of staff to bring digital equity to Port customers and the community.

12.

#### QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS –

Commissioner Mohamed spoke regarding North SeaTac Park and requested an ecological risk assessment of the 200+ acre parcel with a look into invasive species and impacts. She spoke to assisting with the health of the park.

13.

#### ADJOURNMENT

There was no further business and the meeting adjourned at 4:08 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Toshiko Hasegawa, Commission Secretary

Minutes approved: July 26, 2022

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